

# *The Arc of the St. Johns*

Board of Directors Meeting  
ST. JOHNS COMMUNITY CAMPUS  
The Arc of the St. Johns Main Campus  
2101 Arc Drive  
St. Augustine, FL 32084



**September 24, 2020**

The continuing concerns for the safety of the board members and staff during the Coronavirus pandemic made it necessary to conduct the September meeting via Zoom, a web-based video conferencing tool.

**Attending:** Board President Rob Matthews; Board Vice President Aaron Johnson; Board Treasurer Andy Norman; and Directors Ron Brown, Mike Davis, Sylvi Herrick, Brookes Burkhardt and Ken Smith. Absent: Secretary Grant Misterly. Also attending were Agency Executive Director Kathy Jackson, SJCC Director Lynne Funcheon; CFO Justin Breidenstein; and Marketing and Development Director Neal Benson. Also in attendance were Todd Neville and Tyler Hyatt of the Neville/Wainio CPA firm.

The meeting was called to order at 12:45 pm by Board President Rob Matthews.

The minutes of the July 25, 2019 meeting were reviewed and approved following a motion by Ron Brown and a second by Mike Davis.

Rob Matthews opened for the floor for public comment. Hearing none, the agenda was addressed.

Directors were provided copies of the charter school's Audited Financial Statements for the Years Ended June 30, 2020 and 2019. Todd Neville and Tyler Hyatt presented details of the audit and fielded very few questions from the board. The audit was accepted as presented following a motion by Brookes Burkhardt and a second by Andy Norman. The audit can be found on the agency's Charter Schools website: [www.arcsj.org](http://www.arcsj.org).

Lynne Funcheon, Director of the St. Johns Community Campus, gave a review of the school's current opening plan, which had been submitted and approved by the St. Johns County School Board. The school is now open to 42 FTE students, 9 of whom are classified as 255. Lynne reported that the full summer school program was conducted via ZOOM, the classes streaming to all students, and 248 "followers" were able to review the classes. The IEP referrals have been delayed as a result of the Covid19 restrictions, but consistent referrals have been put in the pipeline from home schooling, ESC counsellors, and others. The primary location for the school remains at a rented space in the outlet mall, and is very efficient. Lynne reported that returning students to on-site classes has improved negative behaviors brought on by the lack of physical contact. As for concerns for the Covid19, Lynne reported that there was only one exposure, handled according to recommendations, and no continuing issues. Further, the school was able to retain its full staff of 18. The school is applying for a grant from the St. Johns County Cultural Council to fund new program in art and performance.

There being no further business or comments, the meeting was adjourned at 1:08 pm.

Respectfully submitted,  
Neal Benson for Grant Misterly, Board Secretary