

# *The Arc of the St. Johns*

Board of Directors Meeting  
THERAPEUTIC LEARNING CENTER  
The Arc of the St. Johns Main Campus  
2101 Arc Drive  
St. Augustine, FL 32084



**September 24, 2020**

The continuing concerns for the safety of the board members and staff during the Coronavirus pandemic made it necessary to conduct the September meeting via Zoom, a web-based video conferencing tool.

**Attending:** Board President Rob Matthews; Board Vice President Aaron Johnson; Board Treasurer Andy Norman; and Directors Ron Brown, Mike Davis, Sylvi Herrick, Brookes Burkhardt and Ken Smith. **Absent:** Secretary Grant Misterly.

Also attending were Agency Executive Director Kathy Jackson, TLC Director Paulette Hudson; CFO Justin Breidenstein; and Marketing and Development Director Neal Benson.

Also in attendance were Todd Neville and Tyler Hyatt of the Neville/Wainio CPA firm.

The meeting was called to order at 12:45 pm by Board President Rob Matthews.

The minutes of the July 25, 2019 meeting were reviewed and approved following a motion by Ron Brown and a second by Andy Norman.

Rob Matthews opened for the floor for public comment. Hearing none, the agenda was addressed.

Directors were provided copies of the charter school's Audited Financial Statements for the Years Ended June 30, 2020 and 2019. Todd Neville and Tyler Hyatt presented details of the audit and fielded very few questions from the board. The audit was accepted as presented following a motion by Ron Brown and a second by Ken Smith. The audit can be found on the agency's Charter Schools website:

[www.arcsj.org](http://www.arcsj.org).

Paulette Hudson, Director of the Therapeutic Learning Center for Children, gave a review of the school's current opening plan, which had been submitted and approved by the St. Johns County School Board. The school is now open to 14 children, with 2 additional children approved and will be in classes soon. Paulette reported that the Covid19 restrictions had caused a delay in evaluations for potential students and that the situation is being corrected. A new teacher has been hired. The TLC webpage on the arcsj.org website is being revised to be more informative and attractive to people in search of a day care program for children with special needs.

There being no further business or comments, the meeting was adjourned at 12:55 pm.

Respectfully submitted,

Neal Benson for Grant Misterly, Board Secretary