

The Arc of the St. Johns

Board of Directors Meeting

ST. JOHNS COMMUNITY CAMPUS

The Arc of the St. Johns Main Campus
2101 Arc Drive
St. Augustine, FL 32084



July 22, 2021

ST. JOHNS COMMUNITY CAMPUS

Attending: Board President Aaron Johnson, Board Secretary Andy Norman, Directors, Brookes Burkhardt, Chuck Gillingham, Sylvi Herrick, Rob Matthews. **Absent:** Board Treasurer Grant Misterly, Board Vice President Mike Davis, Directors Ron Brown, Ken Smith. Also attending Executive Director Kathy Jackson, CFO Justin Breidenstein, and Development Director Neal Benson.

The meeting was called to order at 12:30 pm by Board President Aaron Johnson.

The minutes of the February 25, 2021 meeting were reviewed and approved following a motion by Rob Matthews and a second by Sylvi Herrick.

Aaron opened for the floor for public comment. Hearing none, the agenda was addressed.

Lynne Funcheon informed the board of the hiring of Frank Schmidt as a new teacher for the SJCC. Frank has his teaching certificate for the State of Florida, but has not completed his ESE certification test. Lynne recommend the board approve the hiring of FRANK SCHMIDT as an out-of-field teacher until his ESE certification is complete. Andy Norman moved to accept the recommendation, Chuck Gillingham provided the second and the motion carried.

Justin asked for Board approval for the Charter School to be included in the St. Johns County School District Mental Health Assistance Allocation Plan for the 2021-2022 School Year. Rob Matthews moved to approve the request, Andy provided the second, and the motion carried.

Justin Breidenstein provided directors with the proposed budget for the TLC for the coming fiscal year July 2021 through June 2022. Income and expenses were presented based on 40 full-time students. Of particular note, Justin pointed out a proposed \$1.25 per hour increase for hourly staff. Additionally, the budget included a 50% decrease in the expenses for mandated security as these costs will be shared with the St. Johns Community Campus when it opens in August. Justin pointed out the significant increase in building rental expenses, from \$26,800 to \$87,750, due in full due to the occupancy of the new building. Following some questions and discussion, Brookes Burkhardt moved to approve the budget as presented. Andy Norman provided the second, and the motion carried.

Justin asked for Board approval for the Charter School to be included in the St. Johns County School District Mental Health Assistance Allocation Plan for the 2021-2022 School Year. Rob Matthews moved to approve the request, Andy provided the second, and the motion carried.

There being no further business or comments, the meeting was adjourned at 12:30 pm.

Respectfully submitted, Neal Benson for Andy Norman, Board Secretary